

Adjusting Display, Sound and Accessibility Settings

Your Dell Latitude 5410 comes with a range of settings that let you customise how it looks and sounds to suit your needs.

This guide will show you how to adjust the screen brightness, change the text size, control the volume, and find accessibility features that can make the laptop easier to use.

Adjusting Screen Brightness

If the screen feels too bright or too dim, you can easily change it.

1

Adjust brightness using the keyboard

Your laptop keyboard has brightness shortcut keys. Look for the F5 and F6 keys along the top row of the keyboard. They may have small sun icons on them (one with lines pointing outward for brighter, and one with fewer lines for dimmer).

Press the Fn key (bottom-left of the keyboard) and F5 at the same time to reduce brightness. Press Fn and F6 together to increase brightness.

Adjust until the screen feels comfortable for your environment.

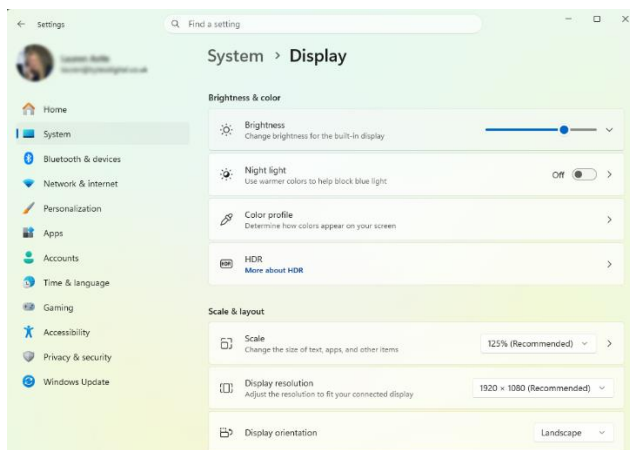
2

Adjust brightness through Settings

Click the Start button, then click the Settings icon (the cog/gear wheel).

Click on "System" in the left-hand menu, then click "Display".

You will see a "Brightness" slider near the top of the page. Click and drag the slider left to dim the screen or right to make it brighter.



Tip: If you are working in a bright room, a higher brightness setting will make the screen easier to see. In a darker room, a lower setting is more comfortable for your eyes.

Changing Text Size

If the text on your screen appears too small, you can make it larger without affecting the layout of the screen.

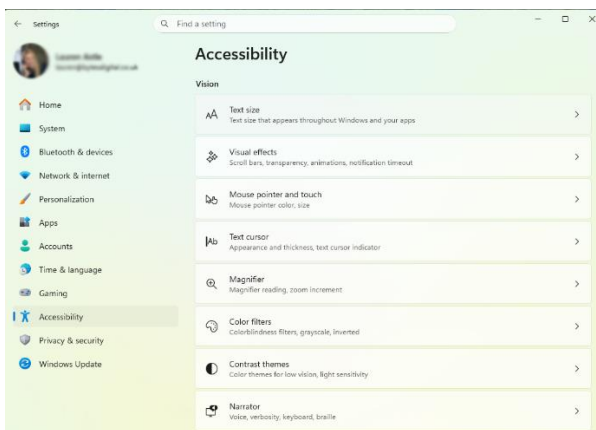
3

Make text larger

Click the Start button and open Settings (the cog icon).

Click "Accessibility" in the left-hand menu, then click "Text size" from the options on the right.

You will see a slider labelled "Text size". Drag it to the right to increase the size of the text across the whole laptop. As you move the slider, you can see a preview of how the text will look. When you are happy with the size, click "Apply". The text size will update across the screen.



4

Zoom in on part of the screen using Magnifier

If you ever need to zoom in on a specific part of the screen, Windows has a built-in Magnifier tool.

Press and hold the Windows key and then press the + (plus) key. The screen will zoom in. You can keep pressing Windows and + to zoom in further.

To zoom back out, press Windows and – (minus) at the same time. To close the Magnifier completely, press Windows and Esc.

Adjusting the Volume

5

Change the volume using keyboard shortcuts

Your keyboard has volume shortcut keys. Look along the top row for keys with speaker icons on them (usually F1, F2, and F3, or similar).

Press Fn and the volume-down key to lower the sound. Press Fn and the volume-up key to raise it. Press Fn and the mute key to turn sound off completely — press it again to restore the sound.

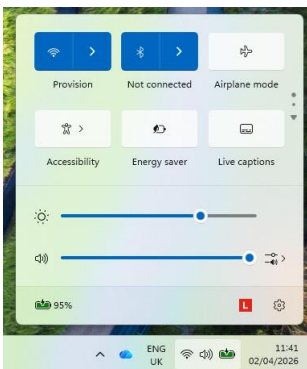
6

Change the volume from the Taskbar

At the bottom-right of the screen, look for a small speaker icon in the Taskbar.

Click on the speaker icon once. A volume slider will appear. Click and drag the slider left to lower the volume, or right to raise it.

To mute the sound completely, click the speaker icon on the left of the slider. Click it again to unmute.



Tip: If you are in a meeting or a quiet environment, you can quickly mute your laptop by pressing the mute shortcut key on the keyboard, or by clicking the speaker icon in the Taskbar.

Accessibility Features

Windows 11 includes several features to make the laptop easier to use. Here are some that you might find helpful:

7

Turn on the Narrator (screen reader)

The Narrator reads aloud the text on your screen, which can be helpful if you find reading from a screen difficult.

To turn it on, press the **Windows key, Ctrl, and Enter** all at the same time. A voice will begin reading what is on screen.

To turn it off again, press the same key combination: **Windows + Ctrl + Enter**.

8

Adjust pointer and cursor settings

If you find the mouse pointer difficult to see, you can make it larger or change its colour.

Go to Settings, click "Accessibility", then click "Mouse pointer and touch".

You can choose a larger pointer size and pick a colour that stands out more clearly against your screen background.

9

Use High Contrast mode

High Contrast mode changes the colours on screen to make text and buttons much easier to distinguish, which can help people with visual impairments.

Go to Settings, click "Accessibility", then click "Contrast themes".

Choose a contrast theme from the list and click "Apply". To go back to the normal display, select "None" and click "Apply" again.

Tip: All accessibility settings can be found by going to Settings and clicking "Accessibility" in the left-hand menu. There are many options available, so feel free to explore and find what works best for you.